# Table of Contents

**Definition & General Information**  
2

**General Employee Roles and Responsibilities**  
2-4

- Patient Care Areas
- Rescuer #1, #2 and #3
- Students
- Unit Clerk
- Pastoral Care
- Switchboard
- Non-Patient Care Areas Within The Building

**Site Specific Roles and Responsibilities**  
4

**Metropolitan Campus**  
4

- Code Pink Team Members  
5

- Specially Designated Roles and Responsibilities  
5-6

  a) Emergency Dept. Physician
  b) Registered Nurse (NICU)
  c) Recorder (RN – Rescuer 1 & 2)
  d) Registered Respiratory Therapist (RRT)

- Program Manager/Clinical Practice Manager/Charge Nurse  
6

- Location of Crash Cart  
7

**Windsor Regional Cancer Centre**  
7

**Western Campus**  
7

**Malden Park Continuing Care Centre, Regional Children’s Centre, Windsor Regional Tenants, Off Site Programs**  
7

**Addendum I – Reference**  
8

**Appendices**  
8

May 2011
A Code Pink identifies a medical emergency in an infant less than one month of age.

This policy and procedure applies to the following locations:
1. Windsor Regional Hospital, Metropolitan Campus
2. Windsor Regional Cancer Centre
3. Windsor Regional Hospital, Western Campus
4. Malden Park Continuing Care Centre
5. Regional Children’s Centre
6. Windsor Regional Hospital Tenants
7. Off Site Programs

The purpose of the Code Pink policy is to ensure a consistently effective, efficient and timely code pink response, thereby maximizing the likelihood of successful resuscitation by:

- Ensuring early access to care for medical emergencies involving an infant less than 1 month of age;
- Providing BCLS if NRP provider is not available;
- Ensuring Neonatal Resuscitation Program (NRP) by skilled professionals is available during and following a medical emergency involving an infant.

Windsor Regional Hospital (WRH) is committed to providing appropriate response to an infant experiencing a medical emergency.

All WRH personnel are encouraged to obtain and maintain certification in Basic Cardiac Life Support (BCLS) according to the guidelines of the Heart and Stroke Foundation. Personnel involved in direct patient care are recommended to maintain yearly BCLS training. All WRH employees (RNs and RRTs) working in the Maternal Newborn
Program and RN’s working in Pediatrics are responsible to obtain and maintain registration in the Neonatal Resuscitation Program (NRP) according to the guidelines of the Canadian Paediatric Society.

Upon discovery of an unresponsive infant, all Hospital personnel are responsible for taking appropriate action.

Documentation of the medical emergency is to be recorded on the Neonatal Resuscitation Record in accordance with the guidelines. The Code Pink Feedback forms are provided to facilitate communication with the Code Pink Committee. Completion of the feedback form is encouraged following all Code Pink events. A copy of the completed Neonatal Resuscitation Record and the Code Pink feedback form are to be forwarded to the NICU’s Clinical Practice Coordinator’s Mailbox.

**GENERAL EMPLOYEE ROLES & RESPONSIBILITIES**

Any staff member finding an infant less than one month of age in a Code Pink situation should access help immediately by dialing the appropriate number (Metropolitan campus - dial 3333, other sites – see Site Specific Roles and Responsibilities). Switchboard personnel will announce the location of the Code Pink overhead three times.

Staff members hearing a Code Pink announced in their area should return to their area to assist the Code Pink Team. Those with specially designated roles and responsibilities will respond to the Code Pink situation. All other staff members will continue with their normal duties.

**Patient Care Units:**

**RESCUER #1**
- Identifies a medical emergency
- Pulls call bell, if in room, and/or shouts “Help, Code Pink”;
- Begins resuscitation in accordance with NRP/BCLS guidelines;
- Assumes charge of Code until physician or EMS arrives.
- Notes time
- Communicates information to the Code Pink Team upon their arrival.

**RESCUER #2**
- Notifies Switchboard (Met – 3333, Other Sites – see Site Specific Roles and Responsibilities) or EMS, stating Code Pink, location and wait for the switchboard operator to repeat the information;
- In NICU, Code Pink button can be used to call a code.
- Takes crash cart and/or emergency equipment to location – Ambu Bag 0₂ flow meter/0₂ tank and suction regulator.
- Assists Rescuer #1 with resuscitation in accordance with the NRP/BCLS guidelines.

**RESCUER #3**
- Ensure Code Pink has been announced by Switchboard or EMS called;
- Assists Rescuer #1 and #2 with resuscitation in accordance with NRP/BCLS guidelines;
• Initiates recording of Code Pink event and when the team and other staff members arrive at the Code Pink, recording can be handed off.

**UPON ARRIVAL OF CODE PINK TEAM OR OTHER EMERGENCY PERSONNEL**

• The Code Team/Emergency Personnel will identify themselves at the time of arrival;
• Report will be given to the Code Team/Emergency Personnel by the most knowledgeable person regarding events leading up to and including the Code Pink.
• Rescuer #1 and #2 will remain at site of Code Pink, primary responsibility as recorder and/or as assigned by Code Team.

**STUDENTS**

• May stay at the site of the Code Pink, if deemed appropriate by the Most Responsible Person.

**UNIT CLERK**

• Remains at desk to direct family and receive phone calls
• Notifies Pastoral Care Services, if applicable

**PASTORAL CARE**

• Responds to Code Pink to provide emotional support to family members;
• Ensures family members have been notified;
• Acts as liaison between Code Pink Team, staff and the family of the infant;
• Facilitates family’s religious beliefs, rituals, etc.;
• Provides support to assist staff in coping with the resuscitation process and outcome.
• Liaison with Bereavement Team

**NON-PATIENT CARE AREAS WITHIN THE BUILDING**

• Staff in the area will respond as outlined in the procedure under Rescuer #1, Rescuer 2 actions;
• Follow the procedures as outlined in patient care unit.

**SITE SPECIFIC ROLES & RESPONSIBILITIES**

**METROPOLITAN CAMPUS**

1. The Code Pink Team will respond and take charge of all Code Pinks announced by switchboard.

2. Upon finding an unresponsive infant staff are to initiate Code Pink response by notifying Switchboard (3333) and state Code Pink, campus and the location; wait for Switchboard operator to repeat the information;
CODE PINK TEAM MEMBERS:

- Emergency Department Physician
- Neonatologist
- RRT
- Two RNs from NICU
- Rescuer #1 and #2 from site where code was called

SPECIALY DESIGNATED ROLES & RESPONSIBILITIES

Emergency Dept. Physician

- NRP registration is recommended;
- Use their best effort to respond to all Code Pinks based upon patient care issues in the Emergency Department when a Code Pink is called.
- In the event the Emergency Department Physician is unable to respond, the Emergency Department Charge Nurse will notify switchboard to announce for any in-house physician to respond to the area of the Code Pink;
- Identified himself/herself upon arrival at the code
- Assumes responsibility of team leader of the resuscitation effort;
- At his/her discretion transfers care to Most Responsible Physician/Neonatologist
- Reports to the Most Responsible Physician or delegates this reporting if necessary
- Notifies the Neonatologist if applicable
- Assists with IV or umbilical vein cannulation if required;
- Communicates with the family as necessary;
- Signs Neonatal Resuscitation Record to confirm verbal orders given during the Code;
- Writes interim orders post resuscitation if necessary.

Neonatologist

- Use their best effort to respond to all Code Pinks when in the hospital
- Will be notified by the NICU of all Code Pink events
- Assumes responsibility of code activities when requested by ED physician.

Registered Nurse (NICU)

- Two RN’s from NICU to respond
- First RN responds directly to the location of the Code Pink
- Second RN takes crash cart to Code Pink location;
- Assists with or assumes charge of Code Pink until physician arrives;
- Initiates IV or assists with umbilical vein cannulation;
- Attaches the infant to a cardiac monitor and/or pulse oximeter, if available
- Administers medications as per the medical directive or as ordered by the physician
- Reports pertinent information to physician;
- Notifies or delegates team member to notify the Pastoral Care Provider at the request of the family;
- Signs Neonatal Resuscitation Record
- Post resuscitation restocks Crash Cart

### Recorder (RN Responsibility) (Rescuer #1/#2)

- Assumes responsibility of recorder once team arrives
- Documentation of the Code is to be recorded on the Neonatal Resuscitation Record;
- Responsible to ensure the Neonatal Resuscitation Record has been completed and signed by the appropriate personnel;
- Responsible for the completion of Code Pink Feedback Form if appropriate;
- Responsible to forward the copy of the Neonatal Resuscitation Record and the Code Pink Feedback Form to the NICU’s Clinical Practice Coordinator’s mailbox.

### Registered Respiratory Therapist

- Maintains the patient’s oxygenation and ventilation;
- Assists or performs endotracheal intubation;
- Obtains blood gases, as indicated;
- Initiates umbilical line cannulation, if appropriate;
- Signs Neonatal Resuscitation Record ensuring documentation accuracy of airway management;
- Assists with charge of Code Pink until physician arrives;
- Reports pertinent information to physician;
- Post resuscitation assists with restocking crash cart;

### Program Manager/Clinical Practice Coordinator/After Hours Manager

- Will respond to Code Pink if available and assist as needed.

### Switchboard

- Announces Code Pink and location, three times over the PA system.
- Activates the paging system for the Respiratory Therapist.
- Contacts NICU by telephone.
- Contacts Security by radio.

### SECURITY

- Security Guard responds to all Code Pinks to assist in dispersing the crowd, opening doors, directing the Code Team to the appropriate areas etc.;
- In the event of a Code Red and Code Pink occurring concurrently, in conjunction with Windsor Fire and Rescue Services, security will activate the elevators.

**Crash Cart Location**

May 2011
<table>
<thead>
<tr>
<th>Location of Crash Cart</th>
<th>Area Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>NICU</td>
<td>NICU</td>
</tr>
<tr>
<td>NICU – Fly Cart</td>
<td>Entire Hospital</td>
</tr>
</tbody>
</table>

WINDSOR REGIONAL CANCER CENTRE

Code Pink response can be initiated by dialing 3333, stating the type of Code (Pink), area (Cancer Centre) and location (floor and room number).

Windsor Regional Hospital Code Pink Team will respond to Code Pink at the Windsor Regional Hospital Cancer Centre. The Code Pink Team will respond to the Cancer Centre with the emergency equipment.

It is the responsibility of staff at the Cancer Centre to meet Code Pink Personnel at the entrance to the Cancer Centre and direct them to the location of the Code.

WESTERN CAMPUS

Refer to Code Blue Policy and Procedure.

MALDEN PARK CONTINUING CARE CENTRE, REGIONAL CHILDREN’S CENTRE, WINDSOR REGIONAL HOSPITAL TENANTS, OFF SITE PROGRAMS

Refer to Code Blue Policy and Procedure.

ADDENDUM I – REFERENCES


May 2011

Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiac Care (Recommendations of the 2000 National Conference)

Cross References:


Appendices:

I) Neonatal Resuscitation Record
II) Neonatal Resuscitation Record – Guidelines for Use
III) Code Pink Feedback Form